

Diagram of DM-004 form layout. The form is 11" x 5 1/2". It features a top section with 'OUTGOING ENVELOPE RETURN ADDRESS HERE' on the left and 'COMPUTER GENERATED POSTAL INDICIA HERE' on the right. A dashed box labeled 'ACCOUNT NUMBER' is positioned between them. Below this is a large central area. At the bottom, there are two boxes: 'RETURN ENVELOPE ADDRESS HERE' on the left and 'OUTGOING ADDRESS HERE' on the right. A vertical dashed line separates the two bottom boxes, with 'TO:' written vertically between them. The form is bounded by perforations on the left and right sides.

**DM-004** • 6-Part • 11" x 5 1/2" • Two-Way Reply Message • Zip-Style Construction with Return Envelope • Remittance Stub • Account Number Transfer for Reconciliation of Account • Green/Blue Inks • Reference MP2-606

Diagram of DM-005 form layout. The form is 11" x 5 1/2". It features a top section with 'OUTGOING ENVELOPE RETURN ADDRESS HERE' on the left and 'COMPUTER GENERATED POSTAL INDICIA HERE' on the right. A large central area is labeled 'MESSAGE AREA HERE'. Below this is a section with 'I.D. NUMBER HERE' on the left and 'RETURN ENVELOPE ADDRESS HERE' on the right. A vertical dashed line separates these from the right side, which is labeled 'RETURN RIGHT HALF OF THIS FORM IN ENVELOPE PROVIDED FOR YOUR CONVENIENCE.' and contains 'OUTGOING ENVELOPE ADDRESS HERE'. A vertical dashed line also separates the top and bottom sections on the left, with 'TO:' written vertically between them. The form is bounded by perforations on the left and right sides.

**DM-005** • 6-Part • 11" x 5 1/2" • Two-Way Reply Message • Zip-Style Construction with Return Envelope • Remittance Stub • Stuffing Feature at Back • Reference MP2-609, G2510 • Blue Ink

Diagram of G2501 form layout. The form is 9 1/2" x 5 1/2". It features a top section with 'FROM ADDRESS' on the left and 'COMPUTER GENERATED POSTAL INDICIA' on the right. Below the postal indicia is a small box with the text 'PRINT "X's" HERE IF NOT FIRST CLASS MAIL'. A large central area is intended for the message. Below this are two boxes: 'RETURN ENVELOPE ADDRESS' on the left and 'MAIL TO ADDRESS' on the right. On the left side, there are two vertical double-headed arrows indicating '13 PRINT LINES AT 6 L.P.I.' and '17 PRINT LINES AT 6 L.P.I.'. The form is bounded by perforations on the left and right sides.

**G2501** • 6-Part • 9 1/2" x 5 1/2" • General Purpose Mailer • Two-Way Zip-Style Construction with Return Envelope • Account Number Transfer to Return Envelope for Reconciling Accounts • Stuffing Feature at Back • Blue/Brown Inks